

**JEFFERSON COUNTY HIGHWAY COMMITTEE
MEETING MINUTES**

Monday, August 27, 2018

The Jefferson County Highway Committee met on Monday, August 27, 2018, at 8:30 A.M. for a meeting at the Highway Office.

ROLL OF THE HIGHWAY COMMITTEE:

Members present: Donald Reese; Michael Wineke; Lloyd Zastrow

Members absent: John Kannard; Dick Schultz

Also Present: William Kern, Highway Commissioner
Ben Wehmeier, County Administrator
J. Blair Ward, Corporation Counsel
Ann Jenswold, Highway Department
Erik Coonen, Highway Department
Rick & Bridget Winter, CTH "B", Jefferson

Purpose of the meeting was to review and approve vouchers and other highway business.

HIGHWAY COMMITTEE MINUTES: The minutes from the July 31, 2018 Highway meeting, having been distributed in advance, it was moved by Mr. Wineke and seconded by Mr. Zastrow to approve the minutes as printed.

Carried by the following roll call:

AYES: Reese, Wineke, Zastrow

NOES: None

ABSENT: Kannard, Schultz

ABSTAIN: None

CORRESPONDENCE:

Newsletters/E-Mails:

- NONE

News Releases/Notices:

- NONE

PUBLIC COMMENT:

- NONE

HIGHWAY COMMISSIONER'S REPORT:

- **Construction Projects**
- CTH "P" (CTH E – CTH F) – 4.00 miles
Project Type: Reconstruction (2017/2018)
Progress: In progress, construction and grading work on the east end
- CTH "Y" (Johnson Creek – STH 26)
Project Type: Culverts/Drainage, Pulverize and Resurface
Progress: Project is complete
- CTH "CW" (CTH SC – Waukesha County)
Project Type: Pulverize and Resurface
Progress: 1st mat of asphalt paving is complete. Pavement surface and shouldering work will be completed in September
- Korth Lane (CTH S – Termini)
Project Type: Construction, Pulverizing, Resurface
Progress: Project is complete
- Concord/Lake Mills Satellite Shops
Project Type: Grading and Paving Work
Progress: Building work is complete. Site paving to be completed by early October
- **Winter Maintenance**
- **General Maintenance**
Crews will be seal coating CTH "N" and STH 89 (North) in late August
Crews have completed several small paving and other miscellaneous town projects
- **Office/Shop Staff**

OLD BUSINESS

8a. Update on satellite shop construction

Commissioner Kern updated the Committee on the satellite shops, stating that the contractor has not been able to finish the pond and dirt work for the Lake Mills facility because of the weather. He stated that both satellite facilities are prepped for paving. No Motion

NEW BUSINESS

9a. Discussion and possible action on selling a remnant parcel of property owned for highway purposes to Rick Winter

Corporation Counsel, J. Blair Ward, spoke on behalf of the Winter residents on CTH “B”. He stated that the Winter’s are interested in purchasing a .69 acre segment of CTH “B” to add to their residence W5883 CTH “B”. There was discussion regarding access and easement for the Untz and Messmer properties.

It was moved by Mr. Zastrow and seconded by Mr. Wineke to approve the land sale on CTH “B”, pending the contingencies and approval of legal issues surrounding the access points for the adjoining properties.

Carried by the following roll call:

AYES: Reese, Wineke, Zastrow

NOES: None

ABSENT: Kannard, Schultz

ABSTAIN: None

9b. Discuss 2018/2019 Highway Department equipment purchases

Commissioner Kern stated that the department was looking to replace 6 tri-axle trucks this year and 6 tri-axle trucks in 2019, replacing these trucks with quad-axle trucks. He discussed the efficiencies that quad-axle trucks would bring to the department for hauling purposes. He reported on how the department historically purchased equipment and the trade-in process. He stated that with bids and specs going out soon, he should have numbers together for bids and trades by the September meeting. No Motion

9c. Discuss monthly financial account summary (YTD)

Commissioner Kern reviewed the financial account summary with the Committee, and answered questions. No Motion

REVIEW & APPROVE VOUCHERS: The vouchers held the following totals resulting:

BILLS:	08/06/18	\$ 172,450.81
BILLS:	08/13/18	\$ 166,294.77
BILLS:	08/20/18	\$ 163,796.99
BILLS:	08/27/18	\$ 285,501.18
COMMITTEE:	JULY	\$ 349.12
P CARD:	AUG-GENERAL	\$ 327.00
P CARD:	AUG-GREG	\$ 254.22
TOTALS:		\$ 788,974.09

It was moved by Mr. Reese and seconded by Mr. Zastrow that the bills are allowed as reviewed.

Carried by the following roll call:

- AYES: Reese, Wineke, Zastrow
- NOES: None
- ABSENT: Kannard, Schultz
- ABSTAIN: None

Motion by Mr. Reese and seconded by Mr. Zastrow to adjourn at 9:50 a.m.

Carried by the following roll call:

- AYES: Reese, Wineke, Zastrow
- NOES: None
- ABSENT: Kannard, Schultz
- ABSTAIN: None

The next meeting will be held on **Tuesday, September 25, 2018, at 8:30 a.m.**, at the Jefferson County Highway Department.

Approval: _____
